**PAYMENT OPTIONS**

**In Person**  Cheque, Cash, EFTPOS and Credit Card payments are all accepted at the School’s main administration during office hours (8.15 am to 3.15 pm, Monday to Friday).

**Direct Deposit**  Direct Deposits can be made to the WCHS bank account. It is **VITAL** that the student name is included as a reference. Eg Smithson Jenny Y8

**Account Details:**
A/C Name: Warnbro Community High School
Branch No. (BSB): 066-040
Account No.: 1990 4648

**Telephone**  Credit Card payments can be made by telephone during office hours. Phone ACCOUNTS on 95530117.

**Mail**  Cheques, money orders or credit card payment authorities can be mailed to:
Warnbro Community High School
Swallowtail Parade
Warnbro 6169

**Periodical Payment Arrangements:**  We understand that some families may not be in a position to pay the full amount all at once. If you would like to make regular payments, over a period of time, please complete a Periodical Credit Card Authorisation form enclosed and return it to the accounts department as soon as possible. When filling out the details on the front of the sheet all sections need to be completed. On the back of this sheet are some pre-planned schedules that give dates at monthly or fortnightly intervals for your convenience. Please note that the minimum amount that can be debited is $20.00. If you do not have a credit card, please phone to discuss other possible arrangements.

**Secondary Assistance Scheme**  
Department of Education provides an allowance to Parents/Guardians who are holders of the following-Centrelink Family Health Care Card, Centrelink Pensioner Concession Card or Veterans’ Affairs Pensioner Concession Card (only the blue annual Veterans’ Affair Card is eligible). Card held must be current during term one (2 February to 2 April 2015). The allowance is paid to parent or guardian of students enrolled in years 7 to 12. This includes students who turn 18 years of age (born in 1997 in 2015). The allowance consists of two components:

- $115.00 Clothing Allowance paid directly to the parent/guardian or you may elect to have this paid to the school and put towards your child’s voluntary contribution and compulsory charges
- $235.00 Educational Program Allowance paid directly to the school. In years 7 to 10 this comes off the voluntary contributions. In year 11 and 12 this will be taken off charges.

A **new application** needs to be made each year. If you have claimed in a previous year it is not automatically paid to you in the new year. **Please bring your bank details and Centrelink card to be sighted by staff** if you are applying in 2015. To apply for the assistance, please attend the School’s Administration Reception before Thursday 2 April 2015. Forms completed prior to 2 February 2015 will not be accepted. **Applications close on Thursday 2 April 2015.**